

## HOSTEL ACCOMMODATION - FRESH STUDENTS 2023/2024

### STEPS FOR THE PAYMENT OF ACCOMMODATION FEE

Payments for hostel accommodation shall be from Thursday 23 May to Friday 07 June, 2024. For hall allocation and guideline, log on to <https://student-portal.ui.edu.ng> from 2.00pm on Thursday 23 May 2024

1. Logon to <https://student-portal.ui.edu.ng>
2. Select **My Profile** menu on your dashboard to view the Hall of Residence allocated to you.
3. Click on **Fees** on the left menu bar, then Click **My Fees** and Select **Hall Fee**
4. Proceed to Payment
5. When the transaction is completed,
  - a. Click on Fees
  - b. Click Transactions and
  - c. click view to download or print your receipt.
6. Please Note: The Hall Warden will allocate you to a room in the hall. You will need to wait for notification from the hall to this effect.
7. Return to the hall area of the registration portal when notified, Click on Forms
8. Select Hall to view your Room number.  
Print a copy of the room number and present at the Hall or as Directed by the Hall warden

#### **For support**

Send email to [ugportal@stu.ui.edu.ng](mailto:ugportal@stu.ui.edu.ng)

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