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Special Release

15 March, 2013

UNIVERSITY OF IBADAN, IBADAN

VACANCIES

(i) DEPUTY REGISTRAR

(ii) DEPUTY BURSAR

Introduction

The University of Ibadan (UI), established in 1948, first as a constituent college of the University of London, became a full fledged University in 1962 and has continued to blaze the trail as the foremost Nigerian University and the crucible of human capacity development in Nigeria and indeed in sub-Saharan Africa. On account of its size, the numbers of faculties and institutes, the huge number of courses both at undergraduate and postgraduate levels and competent reach to the larger society through the output and community services, UI remains the flagship of higher education in Nigeria.

Applications are invited from suitably qualified candidates for the following positions:

1. Deputy Registrar

Duties of the Post

The Deputy Registrar who shall be under the general control of the Registrar of the University shall assist him in the day-to-day administration of the affairs (other than financial) of the University.

Qualification/Experience

- Candidates must possess a good honours degree from a recognized University with at least 12 years relevant cognate experience.
- Candidates must have spent 4 years on the post not below the grade of Principal Assistant Registrar.
- Possession of a Master's degree and membership of recognized professional bodies is compulsory.
- Demonstrable mastery of IT

2. Deputy Bursar

The Deputy Bursar who shall be under the general control of the Bursar of the University shall assist him in the day-to-day financial affairs of the University.

Qualification/Experience

- Candidates must possess a good honours Degree in Accountancy or related discipline from a recognized University with at least 12 year cognate experience in higher institution of learning as well as professionally-recognized Accountancy qualification.
- Candidates must have served for not less than 4 years on the post of Chief Accountant.
- Possession of a relevant postgraduate qualification will be an advantage.
- Demonstrable mastery of IT.

In addition, candidates for the positions of the **Deputy Registrar** and the **Deputy Bursar** are expected to:

- be persons with good leadership qualities who can inspire and motivate a crop of Officers and get the best out of them;
- be persons of high integrity;
- be persons who enjoy excellent physical and mental health;
- be focused and innovative

Salary: CONTISS 14 (₦141,820,908 – ₦142,381,772.00)

Conditions of Service

As applicable in Federal Universities and as may be determined by the Governing Council of the University from time to time.

Method of Application

Candidates should forward their applications and detailed Curriculum Vitae (35 copies) stating: Age, Marital Status, Full Qualification(s), Experience, Names and Addresses of (3) three referees and two (2) photocopies of their certificates addressed to the Registrar, University of Ibadan, and marked "For the attention of Deputy Registrar (Establishments)", not later than (6) six weeks from the date of this publication. Candidates should request their referees to send reports on them under confidential cover, direct to the Registrar from whom further details may be obtained. Only the applications of shortlisted candidates will be acknowledged.

Olujimi I. Olukoya, MNIM, FPA
Registrar