NATIONAL PENSION COMMISSION
GENERAL NOTICE

VERIFICATION AND ENROLMENT OF UNIVERSITY OF IBADAN EMPLOYEES DUE TO RETIRE IN 2008 AND 2009

All employees of Federal Ministries, Departments, Agencies and the Federal Capital Territory Administration (FCTA) who are due to retire between January, 2008 and December, 2009 by virtue of attaining the age of 60/65 years or 35 years in service (whichever is earlier) are hereby invited to a verification and Enrolment Exercise for the issuance of the Federal Government Retirement Bond Certificate by the National Pension Commission.

Eligible employees are required to come along with the following documents.

(i) Original and photocopy of Letter of Appointment
(ii) Original and photocopy of Birth Certificate or Declaration of Age.
(iii) Original and photocopy of Promotion Letter or Pay Slip indicating grade level and step as at 30\textsuperscript{th} June, 2004.
(iv) Letter from the Ministry, Department and Agency signifying retirement and first appointment dates; and grade level and step as at 30\textsuperscript{th} June, 2004 as well as the current grade level and step.
(v) Authenticated past records of service. (Available at the Establishments Division)
(vi) Current Pay Slip indicating grade level and step.
(vii) Evidence of registration with a Pension Fund Administrator indicating Personal Identification Number (PIN).

The verification and enrolment exercise of employees start at 9.00 am prompt and will close at 5.00 pm each day at the following centre:

Date: 2\textsuperscript{nd} and 3\textsuperscript{rd} April, 2008
Venue: The Events Centre
Hakeem Balogun Street
Off Cadbury Road, Agidingbi, Ikeja

Employees are advised that participation is solely for those due to retire in 2008 and 2009. Only those employees who have been verified and enrolled would be issued with the Federal Government Retirement Bond. No representation would be allowed.

Signed
Management