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Special Release

08 July, 2011

INVITATION FOR TENDER FOR THE COMPUTERIZATION OF THE BURSARY DEPARTMENT

The University is in the process of fully computerizing its Bursary Department and the University Management has agreed on the use of SAGE Accounting software.

Tenders are hereby invited from interested and reputable consultants with relevant experience and good track record in respect of each of the following:

1. Software cost
 2. Networking
 3. Training
 4. Supply of Hardware (Servers only)
 5. Supply of Anti-virus
 6. Implementation
- 2. BIDDING CRITERIA**
- i. Submission of:
 - (a) Company profile and organizational structure, including names and resume of key personnel with addresses and phone numbers.
 - (b) Verifiable list of previous/similar major works carried out in the recent past with their locations and clients. (Copies of completion certificates/final payment certificates should be attached)
 - (c) Evidence of incorporation and current tax clearance certificates for the last three (3) years.

3. COLLECTION OF BIDDING FORMS

The bidding documents are to be collected as from Monday, 11th July, 2011 in the office of the Bursar, upon payment of respective non-refundable tender fee of ₦10,000.00 (Ten thousand naira only).

4. SUBMISSION OF DOCUMENTS

Duly completed bids should be neatly packaged for the review of the University. It should be hand-delivered to:

**The Bursar,
Bursary Department,
University of Ibadan,
Ibadan.**

The closing date is Friday, 22 July, 2011 by 12 noon.

Please note that:

- i. The University of Ibadan is neither committed nor obliged to short-list any Consultant(s) or to award the contract to any Consultant(s) or Agent.
- ii. The University reserves the right to reject any and/or all bidding packages.
- iii. The University will only recognize and correspond with only authorized officers of the tendering companies and NOT through individuals or agents acting on their behalf.
- iv. This advertisement for invitation shall neither be construed as a commitment on the part of the University nor shall it entitle any consultant(s) to make any claims whatsoever and/or seek any indemnity from the University of Ibadan.

I. O. Aponmade
Bursar